

RENEWAL OF REGISTRATION FOR ACADEMIC YEAR 2017

Year 2016	If you have	Then year 2017	Renew your 2017 Registration	Registration fee to be paid
Year 1 students	Not done any Year 1 papers	Re-register for Year 1	on or before 15 th December 2016	Rs. 2,750/= + Surcharge
Year 1 students	Year 1 GPA<1.5	Not eligible to go to the 2 nd year Re-register for Year 1	on or before 24 th March 2017	Rs. 2,750/=
Year 1 students	Year 1 GPA>=1.5	May Proceed to the 2nd year	on or before 24 th March 2017	Rs. 3,300/=
Year 2 students	Not done any Year 2 papers	Re-register for Year 2	on or before 15 th December 2016	Rs. 3,300/= + Surcharge
Year 2 students	Awaiting for Year 2 Results		within two weeks of release of results	
Year 3 students	Not done any Year 3 papers or Project in 2016	Re-register for Year 3	on or before 15 th December 2016	Rs. 3,850/= + Surcharge
Year 3 students	Awaiting for Year 3 Results		within two weeks of release of results	

- Your 2016 Registration expired on 31st December 2016. Students are requested to renew your year registration, according to the table given above.
- Students who fail to renew their registration on or before the given deadline, are not allowed to apply for the semester examinations, enhancement examinations, practical examinations or the project examinations as well as the VLE access.
- Make the renewal payment on-line or through Bank. **After the deadline, a surcharge fee will be added. Please note that, the surcharge fee is double the relevant fee.**
- All payments must be made using on-line generated vouchers. The BIT ID card must be brought to the External Degrees Centre for endorsement with the EDC copy-1 voucher duly completed and endorsed by the bank authorities. Candidates may send an authorized person to attend to the re-registration. **Your re-registration completes only if the BIT ID card is properly endorsed by the EDC for year 2017.**
- Students who are not able to come to the EDC office for renewal, can send the BIT ID card, EDC copy of the payment voucher and Rs. 40/= stamped self-addressed envelope (to return the BIT ID card) to the EDC office.

The relevant Registration / Re-registration fees for Academic Year 2017 are given below;

	Year 1	Year 2	Year 3
Annual Registration/Re-registration Fee	Rs. 2,750/=	Rs. 3,300/=	Rs. 3,850/=
Project Examination Fee (Proposal & Dissertation submission)	-	-	Rs. 6,000/=

[Click Here for Renewal Form](#)

**Coordinator,
External Degrees Centre of the UCSC,
No. 17, Swarna Road,
Colombo 6.**

Tele : 011-4720511, 12, 13

Web site : www.bit.lk

Fax : 011- 2501321

Inquiries : edc@ucsc.cmb.ac.lk