

### Supervisor/Advisor Agreement Academic Year 2017

I understand that the Final Individual Project is a key component of the Bachelor of Information Technology degree programme of the University of Colombo, and have read the guidelines concerning it given to me by the following student whom I hereby agree to supervise.

Name of Candidate: ..... BIT Registration Number: .....

Title of the Project: .....

Client: .....

Cognizant of the seriousness of this assignment, I hereby agree to adhere to the following.

- To be available for meeting the student on a regular basis (generally fortnightly)
- To help the student to scope the project to meet the requirements set out in the guidelines
- To assist the student in resolving any problems encountered in conducting the project
- To monitor the progress of the project and intervene in case of slippage in the time line
- To give constructive feedback to enrich the project experience of the student
- To help the student in the writing up of the dissertation and planning the final presentation and defense

I understand that the project grade of the student I supervise will be published by the UCSC, and the student's performance will finally be judged by the IT industry.

Supervisor's Name: .....

Designation: .....

Workplace address: .....

Highest Academic/Professional Qualification(s): .....

Professional Membership (if any): .....

Work Experience:

- (Tick appropriate)
- 3 years experience in Software Development
  - 3 years experience in supervising projects at tertiary level
  - 1 year experience as team leader or project manager
  - 5 years experience in implementing IT projects
  - Other – Specify: .....

Email: .....

Phone (Office): .....

Phone (Mobile):.....

I agree to adhere above conditions and also affirm that I am not a close relative or a family member of the candidate.

Signature: .....

Date: .....

Please complete, sign and upload the scanned copy (PDF version) to the project VLE by the deadline given by the project coordinator.